

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom, Fluvanna Courts Building
72 Main Street, Palmyra, VA 22963
November 5, 2025
Regular Meeting 5:00pm

MEMBERS PRESENT: Chris Fairchild, Cunningham District, Chair
Tony O’Brien, Rivanna District, Vice Chair
Mike Goad, Fork Union District
Timothy M. Hodge, Palmyra District
John M. (Mike) Sheridan, Columbia District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Dan Whitten, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:02pm, Chair Fairchild called to order the Regular Meeting of November 5, 2025. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

- Mr. Dahl requested the addition of Substantial Accord Resolution and VACo Resolution Honoring Mozell H. Booker to the New Business.

MOTION:	Accept the Agenda, for the November 5, 2025 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

HALLOWEEN 2025 AT PLEASANT GROVE PARK

- Parks and Recreation held their Annual Trunk or Treat and Semi-Scary Trail on October 25.
- This year’s Semi-Scary Trail used the Farm Heritage Museum for most of the trail.
- Trunk or Treat total was 1310 and the trail had 1090 patrons visit.
- Special THANKS to FUMA and all of our Volunteers for their help with different aspects of the event plus Dominos for donating pizzas to feed volunteers and staff!
- Thank you to the 26 Community Members for setting up a trunk and handing out candy! Without the community giving back, this event would not be possible!

PG Community of Lights Celebration

- Enjoy a Holiday-Light-Drive-Through-Loop at Pleasant Grove Park December 11-14, 2025
- Event is free and open to the public!
- Parks and Rec is looking for businesses, organizations, groups, clubs, scout troops, churches, families or anyone who would like to set up a family friendly holiday light display. FCPR will supply electricity!
- To set up a family friendly holiday light display please Register Online Free at <https://fluvanna.recdesk.com> or call (434)589-2016.
- The deadline to register is Noon, December 5, 2025

Spotlight on Business

- Ribbon cutting for Rainbow Restoration
- November 6, 2025 at 3:30 pm, 170 Industrial Way, Troy 22974

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	Nov 19	6:00 PM	Regular Meeting	Circuit Court
Wed	Dec 3	5:00 PM	Regular Meeting	Circuit Court
Wed	Dec 3	7:00 PM	Budget Work Session	Morris Room

5 - PUBLIC COMMENTS #1

At 5:07pm, Chair Fairchild opened the first round of Public Comments.

- Tracey Smith, 2 Sandy Beach Ct, commented on polling place locations.

- Don Reynard, 3531 union Mills Rd, commented on guidelines for campaigning at county facilities.
- Patti Reynard, 3531 union Mills Rd, commented on assessments, ordinances, and polling places.
- Mel Sheridan, 89 Covered Bridge Rd, commented on the polling places and the community at large.
- James Kelley, 363 Manor Blvd, suggested using schools as polling places.
- Tim Hodge, 228, commented on polling location issues.
- Mike Sheridan, 445 Covered Bridge, commented on polling places and shortening early voting.
- Lisa Williams, 29 Smokewood Dr, commented on board members reacting to, and participating in public comments.
- Cody Davidson 2373 Carys Creek Rd, thank Mr. Dahl and Mr. Sheridan for their help resolving an issue on Carys Creek Rd.

With no one else wishing to speak, Chair Fairchild closed the first round of Public Comments at 5:36pm.

6 – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE	APPOINTEES		APPT/REAPPT	BEGINS TERM	ENDS TERM
Thomas Jefferson Area Community Criminal Justice Board	Amanda Galloway (I)		Reappt	1/1/2025	12/31/2027
Thomas Jefferson Area Community Criminal Justice Board	Shawn Custer		Appt	11/5/2025	12/31/2027
James River Alcohol Safety Action Plan (ASAP) Policy Board	Jeff Haislip (I)		Reappt	1/1/2026	12/31/2029
Social Services Board – Rivanna District Representative	Jacquelyn Wheeler		Appt	11/5/2025	12/31/2025
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7 – PRESENTATIONS

2025 MAPP2Health Community Health Assessment – Ryan McKay, Health Director BRHD

Mr. McKay presented an overview of the 2025-2026 MAPP2Health Community Health Assessment, and how it relates to Fluvanna County; including a review of primary data and relevant secondary health data to establish priorities to address Chronic conditions, healthcare access, and social drivers for health. Mr. McKay also explored current efforts and potential opportunities for support of the Assessment and its implementation plan.

Economic Development Project Updates – Jennifer Schmack, Director of Economic Development
Economic Development Strategic Plan FY23-FY28

- Goal 1: New Business Development - Position Fluvanna County as a business-friendly county with competitive assets in the Central Virginia Region.
- Goal 2: Business Retention & Expansion - Foster entrepreneurship, business growth, and expansion in Fluvanna County through business retention efforts.
- Goal 3: Tourism Development - Develop new and enhance existing tourism experiences, activities, and events in Fluvanna County to increase tourism attraction.
- Goal 4: Workforce Development – Support Fluvanna County businesses with talent recruitment and retention challenges.

Target Industries

- Business & Financial Services
 - Light Manufacturing
 - Transportation & Logistics
 - Agribusiness, Food Processing & Technology
- Health Services
 - Forest & Wood Products

Recent Economic Activity – 2025 Small business openings

- Revolution
 - The Barista Baker
 - Freedom Drip
 - Hardware Hills Vineyard - Expansion
 - Orme’s Gym
 - Grass or Grain Beefhouse
- Fluvanna Family Chiropractor
 - Hensley’s Antiques
 - Oh My Daisies
 - Rainbow Restoration
 - Hightech Outdoors
 - Johnston

- Artful Lodger
 - Independence industrial Park
 - S.B. Cox
 - Charlottesville Glass
 - Wawa
- Little Creek Road Property
 - Project Hoops
 - Fluvanna Health Clinic
 - The Fork Union Drive In

Food and Beverage Tax Update – Dan Whitten, County Attorney

Overview

- The County adopted a Food and Beverage Tax on March 19, 2025.
- The 4% Food and Beverage Tax was effective August 1, 2025.
- Certain amendments to the Food and Beverage Tax Ordinance were made on June 18, 2025 to clarify the duties of the Commissioner of the Revenue and the Treasurer regarding the administration of the tax.

Collections

- In the month of August, \$49,131.33 was collected (including vendors at the County Fair).
- In the month of September, \$45,032.18 was collected.
- The remittance forms for October are due by November 20th.
- So far 36 restaurants are remitting the food and beverage tax which includes food trucks from the County Fair and other events.

Registration and Remittance Forms

- The Commissioner of Revenue sends out the registration form and remittance form to sellers.
- The Seller shall deliver the remittance form to the Treasurer along with the remittance of the tax.
- The Commissioner of the Revenue has sent a total of 3 letters to all restaurants in the County with a copy of the registration and remittance forms attached.

Enforcement

- The Commissioner of Revenue shall have all of the enforcement powers as authorized by Code of Va., article 1, chapter 31 of title 58.1 (Code of Va., § 58.1-3100) for the purposes of this article.
- The Treasurer shall have all of the enforcement powers as authorized by Code of Va., Article 2, Chapter 31 of Title 58.1 to proceed against any seller who fails, refuses or neglects to collect such tax or to make the reports and remittances required by this article.

Statutory Assessment

- If a seller does not file a remittance form, the Treasurer will send a letter by registered mail to the seller with the total amount of tax and penalties.
- However, the Treasurer has agreed to waive any interest and penalties until the end of the calendar year.
- The Treasurer is able to receive information from the Commissioner of the Revenue’s Office to determine the statutory assessment. The Commissioner of the Revenue can receive the sales tax numbers from the Virginia Tax Department. In addition, the Treasurer and the Commissioner of the Revenue can sub poena the seller to their offices to determine the gross receipts for food and beverages.

Quick Reference Guide

- The Commissioner of the Revenue sent out the attached Quick Reference Guide in October to all restaurants.
- One change in the guide from initial guidance is that all food and beverages are taxable including when a customer purchases a beverage that is not part of a meal.
- Therefore, if a customer purchases a glass of wine or glass of beer that is not part of a meal, the food and beverage tax is applicable.

Authority for Food and Beverage Tax on Beverages

- Va Code Sec. 58.1-3833 - Any county is hereby authorized to levy a tax on food and beverages sold, for human consumption, by a restaurant, as such term is defined in § 35.1-1, not to exceed six percent of the amount charged for such food and beverages.
- The term "beverage" as set forth herein means alcoholic beverages as defined in § 4.1-100.
- The term “beverage” means nonalcoholic beverages served as part of a meal.
- There is no food and beverage tax on “alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption.”

8 - ACTION MATTERS

2026 TJPDC Legislative Program Approval – David C. Blount, Deputy Director/Director of Legislative Services TJPDC

David Blount presented the Thomas Jefferson Planning District Commission Draft Legislative Priorities for 2026 including, public education funding, budgets and funding, and Land Use and Growth Management.

MOTION:	Approve the 2026 Thomas Jefferson Planning District Legislative Program as presented.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Deer Hunt for Handicapped Hunters at Pleasant Grove – Aaron Spitzer, Director of Parks and Recreation

The Sheriff’s Office continues to believe that it is necessary to reduce the numbers of deer on Pleasant Grove and that the best means of such control is through a managed hunt under the auspices of Wheelin’ Sportsmen, a group affiliated with the National Wild Turkey Federation. The proposal is to permit a small (7-10) group of hunters to take deer during the current hunting season. The hunt will be confined to carefully selected areas of Pleasant Grove on Friday, December 19, 2025. Like the events held in recent years past, it is proposed that the hunt be scheduled for the afternoon only (beginning around 2 p.m.). This reflects the success rate of the afternoon period of past years and is intended to minimize the closing of the Park as well as the time devoted by volunteers and maximizing the safety at the high school. Security will be provided by the sheriff’s office, and portions of the property west of the dog park will be closed to public access during that day only. Primary access for hunters will be at the sheriff’s office and the main entrance to the Pleasant Grove house. All hunters will be wheel-chair bound or otherwise handicapped, will be duly licensed and will be escorted by qualified volunteers from the community. Wheelin’ Sportsmen organizes similar hunts at numerous locations in Virginia, including state parks and other similar properties as well as selected private properties and has done so for many years. It is a qualified charitable organization which maintains a \$2 million liability insurance policy. The County enjoys sovereign immunity.

Similar shoots were held in December/January of 2013-2024 with safety and success. It is expected that, if approved, this hunt will be similar, with minor changes based on previous years’ experience.

MOTION:	Authorize the Sheriff to conduct a deer hunt at Pleasant Grove Park on December 19, 2025 for the purpose of controlling deer numbers, such hunt to be managed by Wheelin’ Sportsmen, a non-profit organization providing outdoor recreation opportunities for handicapped hunters.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

9 - PUBLIC HEARING

None.

10 - CONSENT AGENDA

The following items were approved under the Consent Agenda for November 5, 2025:

- *Minutes of October 7, 2025* – Caitlin Solis, Clerk to the Board
- *Minutes of October 15, 2025* – Caitlin Solis, Clerk to the Board
- *CRMF - CEN and FMS Food Service Cooler Flooring* – Don Stribling, FCPS Executive Director
- *CRMF - FCHS Pass Through Refrigerators* – Don Stribling, FCPS Executive Director
- *CRMF - Fire Rescue Door Repairs* – Dale Critzer, Director of Public Works
- *CRMF – Migration to M365 Government Cloud* – Andy Notman, Director of Information Technology
- *CRMF - PG P&R Extend Rower* – Dale Critzer, Director of Public Works
- *Temporary Staff Stipend for Additional Duties – Hamner* – Tori Melton, Director of Finance

MOTION:	Approve the consent agenda, for the November 5, 2025 Board of Supervisors meeting.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

11 - UNFINISHED BUSINESS

None.

12 - NEW BUSINESS

Substantial Accord Resolution

MOTION:	Approve the resolution entitled “A RESOLUTION TO EXTEND THE TIME PERIOD ALLOWED FOR THE FLUVANNA COUNTY PLANNING COMMISSION TO COMMUNICATE ITS FINDINGS REGARDING SUBSTANTIAL ACCORD 25:01 UNTIL NO LATER THAN THE PLANNING COMMISSION MEETING ON JANUARY 13, 2026.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	Authorize staff to submit the resolution honoring Mozell H. Booker to the Virginia Association of Counties.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Nuisance Emergency Calls – Mr. Hodge brought up the increase of nuisance calls that take personnel and apparatus away from potential emergencies and asked about exploring an ordinance to get penalties put in place to deter false alarms in the future.

13 - PUBLIC COMMENTS #2

At 6:37pm, Chair Fairchild opened the second round of Public Comments.

- Tracey Smith, 2 Sandy Beach Ct, commented on how well the voters were well behaved but there were issues with those manning the candidate tents.
- Patti Reynard, 3531 Union Mills Rd, commented on the election, and taxes.
- Ray Bassi, 50 Smokewood Dr, presented the Board with a list of requests to consider for the new Tenaska powerplant.

With no one else wishing to speak, Chair Fairchild closed the second round of Public Comments at 6:50pm.

RECESS FOR DINNER AND CLOSED SESSION

14 - CLOSED MEETING

MOTION:	At 6:50pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Investment of Funds – General reassessment services; Legal Matters – Tenaska Project traffic impact study, discussion of an organizational efficiency study, Human Resources Department, participation in the Aqua VA rate increase.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 8:10 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

15 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, November 5, 2025 at 8:11pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Christopher S. Fairchild
Chair



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 24-2025

A RESOLUTION TO EXTEND THE TIME PERIOD ALLOWED FOR THE FLUVANNA COUNTY PLANNING COMMISSION TO COMMUNICATE ITS FINDINGS REGARDING SUBSTANTIAL ACCORD 25:01 UNTIL NO LATER THAN THE PLANNING COMMISSION MEETING ON JANUARY 13, 2026

WHEREAS, § 15.2-2232(A) of the Code of Virginia requires that the Fluvanna County Planning Commission review all proposed developments that include a “public utility facility” prior to the construction or authorization of such facility to determine whether the general or approximate location, character, and extent of the proposed public utility facility is substantially in accord with the Fluvanna County Comprehensive Plan or part thereof; and

WHEREAS, § 15.2-2232(B) of the Code of Virginia states “The [planning] commission shall communicate its findings to the governing body, indicating its approval or disapproval with written reasons therefor. . . Failure of the commission to act within 60 days of a submission, unless the time is extended by the governing body, shall be deemed approval . . .”; and

WHEREAS, SA 25:01 Substantial Accord Review and Determination for Expedition Generation Holdings per Virginia Code Section 15.2-2232 was submitted to the Planning Commission on October 7, 2025; and

WHEREAS, at the Planning Commission meeting on October 7, 2025, the Planning Commission approved a motion to defer SA 25:01 until November 18, 2025; and

WHEREAS, the Board of Supervisors desires to extend the time period allowed for the Planning Commission to communicate its findings regarding SA 25:01 until no later than the Planning Commission Meeting on January 13, 2026, so as to allow the Planning Commission to consider the related Zoning Text Amendment (ZTA 25:09) and Special Use Permit (SUP 25:04) during that same Planning Commission Meeting.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors that the Planning Commission’s time period allowed to communicate its findings regarding SA 25:01 be extended pursuant to § 15.2-2232(B) of the Code of Virginia until no later than the conclusion of the Planning Commission Meeting held on January 13, 2026.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 5th day of November 2025.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X					
Mike Goad, Fork Union District	X				X	
Timothy Hodge, Palmyra District	X					X
Anthony P. O’Brien, Rivanna District	X					

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors