COUNTY OF FLUVANNA

Commissioner of the Revenue
P.O. Box 124 / 34 Palmyra Way, Palmyra, VA 22963
Phone: (434) 591-1940 / Fax: (434) 591-1941
Email: comrev@fluvanna.gov

2026 RETURN OF TANGIBLE BUSINESS PERSONAL PROPERTY

List all indicated Business Personal Property in Fluvanna County on January 1, 2026

DUE DATE: March 15, 2026

Name:	EIN:
Contact Name:	Email:
Mailing Address:	Phone:
	Business Type:

TANGIBLE PERSONAL PROPERTY USED IN A BUSINESS OR PROFESSION:

Itemize on back of this form or attach a list reflecting both the date acquired and cost of each item (excluding vehicles). Do NOT include items purchased for less than $100 or items used in your business in Fluvanna County for over 10 years. Place totals in the table below:

	Total Cost	**OFFICE USE ONLY** Assessed Value
1. Furniture & Office Equipment..................		
2. Other Business Equipment.....................		
3. Tools, Hand or Power..............................		
4. Heavy Construction Machinery...............		
Total:		

MACHINERY AND TOOLS OF MANUFACTURERS:

To be reported only if taxpayer is engaged in a manufacturing, mining, processing or reprocessing, radio or television broadcasting, cable television, dry cleaning or laundry business. Attach an itemized list reflecting the date acquired and cost of the item(s). Place totals in the table below:

	Total Cost	**OFFICE USE ONLY** Assessed Value
Acquired in the past year...........................		
Acquired in prior years..............................		
Total:		

LEASED PROPERTY LOCATED IN FLUVANNA COUNTY ON PREMISES OF TAXPAYER:

Description of Property	Name of Lessor	Complete Address of Lessor

If Business has closed or moved out of Fluvanna County, provide:

Date Business Closed: ______________________________ or

Date Business Moved out of Fluvanna: ______________________ New Location: _______________________________

DECLARATION BY TAXPAYER: I declare the statement and figures provided on this return are true, full, and correct to the best of my knowledge and belief.

Signature of Taxpayer: ____ Date: ____________________________

Print Signer's Name: ____ Title: ____________________________

INSTRUCTIONS FOR FILING A FLUVANNA COUNTY TANGIBLE BUSINESS PERSONAL PROPERTY RETURN

GENERAL:

- All declarations must be returned via email, mail, fax, in person or exterior drop box to the Commissioner of the Revenue's Office by **March 15th**. If the business has ceased operations, moved from Fluvanna, or has nothing taxable to report, please indicate such on the return.
- A filing deadline extension through April 1st may be granted by the Commissioner of the Revenue's Office upon written request with certification the necessary information will not be available to complete the return by March 15th.
- All businesses are required to submit a return each calendar year. Failure to submit a return by the March 15th deadline will result in a 15% penalty and mandatory statutory assessment.
- Fluvanna County does not prorate personal property assessments – personal property located in Fluvanna County on January 1st is taxed for the entire year whether it is moved, sold, or discontinued within that year.

CLASSES OF TANGIBLE PERSONAL PROPERTY USED IN A BUSINESS/PROFESSION:

1. **Furniture and office equipment** used to conduct business and usually not offered for sale as merchandise; such as desks, filing cabinets, computers, copiers, fax machines, etc.
2. **Other business equipment** used to conduct business in-house; such as cash registers, credit card machines, cooling boxes, show cases, dispensers, security systems, etc.
3. **Hand or power tools** used in outside operations; such as generators, air compressors, mechanical tools, power saws, ladders, cell phones, etc.
4. **Heavy construction machinery** and equipment; such as earth movers, loaders, backhoes, ditchers, tractors, skidders, etc.

ITEMIZATION OF BUSINESS PERSONAL PROPERTY:

List All Tangible Business Personal Property Items	Date Acquired	Cost

Note: On-site verification may be made by the Commissioner of the Revenue's Office if there is reason to believe items are unreported or undervalued. Code of Virginia § 58.1-11 states, "Any such person who willfully subscribes any such return which he does not believe to be true and correct as to every material matter shall be guilty of a Class 1 misdemeanor."